



The Jamaica Urban Transit Company Limited

seeks to recruit

an

Analyst Roster & Statistics (Spanish Town Depot)

MINIMUM QUALIFICATIONS & EXPERIENCE:

- Diploma in Business Administration or Management Studies with at least one (1) year supervisory experience.

OR

- HEART Business Management (Supervision) Level 3 with at least two (2) years working experience as a Dispatcher

CORE FUNCTION:

Reporting to the Depot Operations Manager, the incumbent will work closely with the Service Planning Department to ensure that road crews are assigned to rostered duties in an efficient, cost effective and realistic manner in addition to collating, analysing and identifying trends in depot operational statistics.

Requirements:

- Sound knowledge of JUTC regulations and disciplinary procedures
- Sound knowledge of laws governing the working hours of bus drivers and union agreements
- Sound knowledge of bus routes, schedules, and scheduling routines
- Sound knowledge of statistical analysis
- Knowledge of the street network within the Kingston Metropolitan Transport Region
- Good human relations and time management skills
- Good oral and written communication skills
- Proficiency in the use of Microsoft suite
- Knowledge of rostering processes in a shift work environment

REMUNERATION:

- *Salary Range: \$2,478,125.00 - \$3,332,803.00 per annum, payable monthly*

Applications with detailed resumes should be sent by **July 26, 2023** to:

“Recruitment”
Jamaica Urban Transit Company Limited
Michael Manley Drive
P.O. Box 575
Twickenham Park
Spanish Town
St. Catherine
Email: recruitment@jutc.com.jm

JUTC, YOUR ROUTE TO EXCELLENCE